

# KEYHOLDER REGISTRATION

Please complete clearly and accurately in block capitals (except e-mail address) and forward to:-

**Boing Rapid Secure Ltd. Keyholder Register, Acorn Court, Bridge Estate, Wymondham, Norfolk, NR18 9AL**

Include your cheque made payable to Boing Rapid Secure Ltd. or if you prefer to use your debit/credit card please fill in below.

**N.B Please keep a copy of this form as your invoice.** VAT No. 982 5139 95 Company Registration No. 06983331

Section 1

## Premises Concerned

Occupier of Property \_\_\_\_\_ Reg. Charity No. \_\_\_\_\_

Business Name (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

Town / City \_\_\_\_\_ County \_\_\_\_\_

Post Code \_\_\_\_\_ Mobile No. \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Contact Name \_\_\_\_\_ E-mail \_\_\_\_\_

Section 2

## Describe Your Property

Are the premises part of a complex? Yes / No Number of Storeys \_\_\_\_\_

Domestic House / Bungalow / Flat / Basement Semi Detached / Detached / Terraced

Commercial Shop / Offices / Warehouse / Farm / Other please give details \_\_\_\_\_

CCTV (Commercial premises only) Yes / No

Is the Property alarmed? Yes / No Audible? Yes / No

Make & Model of alarm \_\_\_\_\_ Serial Number \_\_\_\_\_

Contract No. \_\_\_\_\_ Engineer's telephone number \_\_\_\_\_

Is the alarm linked to any outside agency or police station? Yes / No If yes give details \_\_\_\_\_

Section 3

## Location of Stopcock etc

Stopcock and/or Sprinkler \_\_\_\_\_

Electricity Mains Switch \_\_\_\_\_

Gas Inlets \_\_\_\_\_

Foam Inlets \_\_\_\_\_

Section 4

## Hazards & Location

Please state the location of important hazards as though viewing the premises from the road fronting the building. Please list ponds, dogs, geese, ditches, swimming pools, toxic/inflammable substances etc.

Section 5

## Vulnerable Persons

Please state if there is a possibility of vulnerable persons being on the premises


Infirm	Disabled	Children
		(Numbers)
		(Location)

Domestic / Registered - £15.00 inc. VAT (up to 2 keyholders)

Commercial / Non-Domestic - £48.00 inc. VAT (up to 5 keyholders)

Additional Keyholders @ £3.00 inc. VAT each \_\_\_\_\_

Total: £\_\_\_\_\_ per annum

 Credit/Debit Card No: \_\_\_\_\_ Issue No: \_\_\_\_\_ (Maestro only)

Valid From: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ Security Code (last 3 digits on signature strip) \_\_\_\_\_

 Cardholder's Name: \_\_\_\_\_ Cardholder's Signature: \_\_\_\_\_



**Keyholder's Details**

1. Name \_\_\_\_\_ Tel Number \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_ Post Code \_\_\_\_\_ Mobile \_\_\_\_\_  
 Signature \_\_\_\_\_ Print Name \_\_\_\_\_

2. Name \_\_\_\_\_ Tel Number \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_ Post Code \_\_\_\_\_ Mobile \_\_\_\_\_  
 Signature \_\_\_\_\_ Print Name \_\_\_\_\_

3. Name \_\_\_\_\_ Tel Number \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_ Post Code \_\_\_\_\_ Mobile \_\_\_\_\_  
 Signature \_\_\_\_\_ Print Name \_\_\_\_\_

4. Name \_\_\_\_\_ Tel Number \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_ Post Code \_\_\_\_\_ Mobile \_\_\_\_\_  
 Signature \_\_\_\_\_ Print Name \_\_\_\_\_

5. Name \_\_\_\_\_ Tel Number \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_ Post Code \_\_\_\_\_ Mobile \_\_\_\_\_  
 Signature \_\_\_\_\_ Print Name \_\_\_\_\_

All reasonable steps will be taken to contact a keyholder when required. However, no liability will be accepted by the Constabulary or Boing Rapid Secure Ltd. if, despite such reasonable steps, no keyholder can be contacted.

**Preferred Repairers/Contractors**

If you do not have any preferred contractors please ignore this section.  
Is your preferred contractor available 24hrs per day? Please delete as necessary.

Electrician \_\_\_\_\_ 24hrs Yes / No Telephone: \_\_\_\_\_  
 Gas Installer \_\_\_\_\_ 24hrs Yes / No Telephone: \_\_\_\_\_  
 Plumber \_\_\_\_\_ 24hrs Yes / No Telephone: \_\_\_\_\_  
 Glazier \_\_\_\_\_ 24hrs Yes / No Telephone: \_\_\_\_\_  
 Locksmith \_\_\_\_\_ 24hrs Yes / No Telephone: \_\_\_\_\_  
 Other \_\_\_\_\_ 24hrs Yes / No Telephone: \_\_\_\_\_

If these contractors are not available the Service Response Centre will provide a suitable local accredited contractor. N.B It is the signatory's responsibility to ensure that the record is accurate and up to date. Please sign below to show your acceptance of this criterion.

The above information will be kept in accordance with the provisions of the Data Protection Act 1998.  
 Please print name \_\_\_\_\_  
 Signed \_\_\_\_\_ Date \_\_\_\_\_